**Verzeichnis für die Anbietung von Unterlagen an das GStA PK**

|  |  |
| --- | --- |
| anbietende Stelle/Organisationseinheit: |  |
| Datum der Anbietung: |  |
| Umfang der Anbietung: |  |
| Gesamtlaufzeit der Anbietung: |  |

\* A = Archivieren

K = Kassieren (Vernichten)

ZwA = Zwischenarchivieren

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| lfd. Nr. | Aktenzeichen (falls vorhanden) | Aktenbetreff (Ordnertitel) | Bandnr. (pro Bd. eine Zeile) | Laufzeit | Ende der Aufbewahrungs-frist | Bewertungs-  vorschlag anbietende Stelle (A/K/ZwA)\* | Bewertungs-entscheidung Archiv (A/K/ZwA)\* | Bemerkungen |
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